

Subject: Moving Day

From: "Lena Mulhall" <lmulhall@ccala.org>

Date: 08/17/2016 01:48 PM

To: "Brian Raboin" <BRaboin@downtownla.com>, "Ron Colcol" <RColcol@downtownla.com>

Hello Brian and Ron,

Suzanne, John and Marie will be switching offices this Friday morning and we would like to request some help with moving filing cabinets and removing and rehangng whiteboards. Herman will be in earlier than usual Friday morning to switch over computers and I'm here at 7. Please let me know if you can schedule a couple of purple guys to assist.

Thank you,

Lena